

**Scope of Work
Placer County Office of Education
Child Development Services
July 1, 2007 – June 30, 2008**

Introduction:

First 5 Placer will support Placer County Office of Education – Child Development Services (PCOE-CDS) to provide services under Strategic Result Area – Improved Child Development (page 14-16) in accordance with the First 5 Placer 2007-2010 Strategic Plan and all First 5 Placer policies. This contract may be renewed annually (2007-2010) based on satisfactory achievement of the outcomes.

Outcomes:

- Children have access to high quality childcare so that they are supported in their learning.
- Childcare providers work with parents for early identification of special needs so that their children are reaching appropriate developmental milestones and receive early intervention services.

Strategies:

1. PCOE-CDS will offer training workshops to childcare providers 3 times each month, 10 months per year. Trainings will focus on a variety of topics including language and literacy, brain development, nutrition, health and safety and school readiness.
2. PCOE-CDS will provide childcare providers and parents training on ASQ as a first level screening tool to identify possible special needs or developmental delays as early as possible.
3. PCOE-CDS will assist providers in completing an environmental rating scale to measure the quality of their childcare environment.
4. PCOE-CDS will provide opportunities to childcare providers to participate in formal and informal networks. PCOE-CDS will provide links for childcare providers to connect with other community resources.
5. PCOE-CDS will support mentors in assisting newly recruited providers to start and operate a high quality childcare.

Performance Measures:

- Demographics according to the categories mandated in the First 5 Placer Demographic Tool. In addition the following will be required; number of children served directly, the number of children served indirectly and the number of parents/caregivers served. Number of recruited and licensed childcare providers, mentors and protégés will also be included.
- Pre/Post assessment scores of the Environmental Rating Scale administered to providers.
- Results of analysis of provider data on training education, networking, and experience.
- Results of assessment completed by providers measuring how children are supported in their learning.
- Results of Ages and Stages Questionnaire (ASQ) collected from mentors and other providers as appropriate.
- Number of referrals to the Resource Teacher and the outcome of the referral.

First 5 Attribution:

All published program materials relating to the services provided under this agreement will list First 5 Placer as a funding source. All public relations materials such as brochures, posters, flyers and newsletters will include reference to First 5 Placer and include the First 5 Placer logo.

Evaluation:

By state law, the First 5 is required to use outcome-based accountability to determine its expenditures and measure achievement of outcomes (i.e. conditions and/or behaviors) for children prenatal through 5. To assist First 5 Placer to adequately measure the achievement of the outcomes stated in this contract, Contractor will be responsible for collecting, analyzing and reporting performance measure data to First 5 - Placer. Contractor shall participate in First 5 – Placer Learning Conversations to review and analyze performance measurement data and apply learning to improve services and outcomes. If Contractor does not bring the appropriate data to their learning conversations, payments will be withheld until Contractor provides the required data.

Reporting:

By state law the Commission is required to submit an annual report to the state First 5 Commission. Since the county report to the state is a compilation of the activities of individuals and organizations receiving First 5 funds in Placer County. Contractor will provide any information requested by First 5 Placer to complete and submit the state annual report and also provide reports to the First 5 Placer Commission as requested.

Also, First 5 Placer convenes an annual “Partner Network Outcome Faire” to report to the community. Contractor shall participate in this annual Outcome Faire.